Meeting and Event Code of Conduct
Personal actions supporting the collective wellbeing

A code of conduct is a collection of rules and regulations that include what is and is not acceptable or expected behavior.

The Events Industry Council, through its member organizations, has offered guidelines outlining steps that can be implemented to provide as safe an environment as possible when meeting in-person. Responsibility is shared equally among event organizers, the event venues and the event attendees – all have a role to play.

Based on our common set of beliefs in the value of live event experiences we know to be true, as stakeholders we all have a role to play in the mitigation of risk. The code of conduct below is meant to serve as a reminder and inspiration to know that if we all collectively respect the significance of this contribution; we are advocating for the well-being of our fellow global citizens and our industry.

Code of Conduct

Before Leaving Home:
- Follow relevant guidance provided by the World Health Organization (WHO), or your local health authority.
- Adhere to government issued travel restrictions and guidance issued by the region you will be travelling to and the region you are travelling from.
- Evaluate your own health and that of people you are in close contact with; contact the meeting/event organizers if you have concerns.
- Stay home if you feel sick.

On-site During the Event:
- Follow guidance from your local health authority, for everyday preventive actions to help prevent the spread of respiratory viruses including:
- Washing hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
- Avoiding touching eyes, nose, and mouth with unwashed hands.
- Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Agree to have your temperature taken before entering the meeting/event venue, if required by the event organizers.
- Agree to wear a mask or facial covering, if required by the event organizers.
- Adhere to social distance protocols put in place by the event organizers and respect others' personal space.
- Go to the event First Aid office (or equivalent) at any time, if you feel unwell or are experiencing flu-like symptoms.

Post-event:
Based on current contact tracing advice from many health authorities, if you test positive for COVID-19 up to 14 days after returning home, please contact the meeting/event organizers to advise them.